

## **2.4 Reporting to Students, Parents and Community on Achievement**

### **Statement of Intent**

Students, parents and the wider community are entitled to regular, valid, meaningful and useful reports on student achievement.

### **Board Expectations**

#### **Reporting to students**

Research has identified quality feedback to students on their learning as a critical factor in improving achievement. The board expects that:

- quality feedback to individual students on their learning will be given priority by teachers, and monitored through the performance appraisal system
- reporting will include feedback to assist students learn and feedback on achievement
- reporting will include both oral and written feedback.

#### **Reporting to parents/caregivers on an individual student's achievement**

Parents and caregivers are key partners with the school in students' education. The board expects that:

- parents and caregivers will receive a full written report on their student's progress and achievement at least once a year
- parents and caregivers will be offered the opportunity to meet with their student's teachers at least once a year
- both written and verbal reports will include comment on a student's effort and behaviour
- teachers will respond to reasonable requests from parents and caregivers for more information on, or discussions about, their student's progress

#### **Reporting to the school community**

The school community is interested in the overall performance of the College. The board expects that the school community will receive a range of reports on different aspects of the school's performance, including student achievement. Reporting to the community will be:

- regular
- accessible - in a form people can understand
- contextualised, analysed and discussed
- referenced to benchmarks where appropriate.

### **Supporting Documents**

- reporting calendar
- reports to students and parents

### **Delegations**

The implementation of this policy is delegated to the Executive Group.