

MINUTES OF THE MEETING OF THE ONSLOW COLLEGE BOARD

Location: Onslow College Staffroom

Date: 24 June 2024 AT 5:30 PM

Present: Sheena Millar, Trijal Pednekar, Piripi Evans, Marianne Taylor, Pemma De wit, Bronwyn Raybould, Misbah Sadat, Andy Inder, Carol Murray-Brown, Nell Fitzjohn, Jessica Churchman

Apologies: Huia Puketapu, Chris Albertson

Guests: Julia Woods

Summary of Julia's Presentation on Student Leadership:

- Over the past two years, significant feedback has been collected, including a rangatahi Māori survey and broader feedback on student leadership.
- Other colleges were consulted to see their student leadership structures, but most were only implementing traditional roles such as head boy and head girl.
- Variety of options for students to lead and to uphold Onslow vision and values
- Kākā tangi haeata (student council) will lead each school value (4 students for every value)
 - All year levels can apply for the student leadership roles

There was a question about encouraging students who might not apply for these roles. It was advised that our Ako teachers will work with students to encourage them to apply.

The Board thanked Julia for all the work she has done to get this initiative up and running for the school.

Welcome

1. Meeting Administration

Co-opted Jessica Churchman as one of the Māori Student Representatives

The board unanimously co-opted Jessica Churchman onto the Board

Moved: Bronwyn Raybould : **CARRIED**

- 1.1 Disclosure of Conflicts of Interest
No conflicts disclosed
Update conflicts of Interest registered to include how the conflict is being managed.

- 1.2 Minutes and Matters Arising

Actions from Meeting				
Action	Person Responsible	Meeting	Due Date	Status
Agreement to release the timeline	Property Committee	27/03/2024		

Discuss potential rec centre closure				
Actions from Previous Meetings				
Action	Person Responsible	Meeting	Due Date	Status

Motion

The minutes of the meeting held on 27 May 2024 were confirmed as being a true and accurate record of the meeting.

Moved: Bronwyn Raybould : **CARRIED**

1.3 Correspondence

Grant Applications

- **Rowing Committee**
 - Pub Charity for a new Single Boat
 - Johnsonville Charitable Trust to cover the cost for a new eight boat and octuple wings
 - Hutt Mana Trust to cover the cost for a new eight boat and octuple wings
 - Trust Community Foundation to cover the cost for a new eight boat and octuple wings
- **Sports Department**
 - NZCT application to cover the cost of transport, accommodation for Winter Tournament

The board unanimously agreed to move all the Grant Applications.

Correspondence was noted and the board moved all correspondence.

Moved: Marrianne Taylor | **Seconded:** Carol Murray-Brown | **CARRIED**

1.4 Additions to the Agenda

No Additions

Moved: Bronwyn Raybould | **CARRIED**

Discussion Papers

2. Principals Report

The Board noted the achievement of Scott Picard and Billy Paratene, who won places in the Ngā Manu Kōrero competition. Billy will be representing Te Whanganui a Tara ki Otaki at the national Ngā Manu Kōrero competition in Auckland.

There was a discussion around stormwater issues and noted that we have a good arrangement with Hawkins to support the school in case of a blockage.

We are noticing increased interest in Teacher Aiding positions. The Math position has been filled temporarily by some of our part time staff who are happy to help out until the end of the year. We will look to advertise this position at the beginning of next year.

There was a discussion around Sir Ian Taylor's presentation, where he shared his vision for AI in the education system. A question was raised about using AI to support teachers with administrative tasks. It was confirmed that AI can provide substantial support to teachers, but it requires thorough checking. It was mentioned that KAMAR is integrating ChatGPT into the reporting system. While the technology is promising, effective usage is key. The discussion highlighted the exciting potential of AI and the importance of uplifting teachers to use it effectively. There will be ongoing support within the school for those ready to adopt this technology.

Infrastructure Review

There was a discussion regarding when we are placing a whare on the quad, it's essential to ensure that the underground infrastructure, including stormwater systems, has been thoroughly checked as our storm water is located underneath the school.

It was discussed that we could ask Huia to run a session with the board to cover the work she is doing with the staff, on pōwhiri procedures, decolonising and to go through the waiata.

Strategic Goals

The board discussed progress on strategic goals, noting a pause in curriculum changes after Level 1 due to ministry decisions against alterations at Levels 2 and 3. The school's focus on literacy and numeracy aligns with ministry standards, though there is concern about student readiness for exams in these areas. Ongoing monitoring and support are prioritised to ensure students meet required standards.

The board discussed the challenge of sourcing staff for reader writers/supervisors for exams, noting that some schools have rostered other years at home to manage these responsibilities. This poses a significant workload for exam arrangements, timetables, and communications without additional support. Onslow has a considerable number of special condition students, raising concerns about future management. Consideration was given to hiring more staff, but this would impact the current staffing budget. Some schools are opting not to be exam centres amid these challenges.

The discussion highlighted that the numeracy test is, in fact, more of a literacy test, as students below the 4a or 5b levels in numeracy may struggle to pass.

Property Discussion

It was discussed that closing the rec centre presents challenges, particularly for the PE department and community use, given its frequent sports practices and shelter needs on rainy days. Concerns were raised about the rec centre's condition, including heating issues and leaks, prompting considerations for systematic evaluation. Student representatives affirmed the space's inadequacy for student use.

It was suggested that we explore alternative spaces like Narnville or Johnsonville, pending a comprehensive scoping exercise and cost analysis. Future steps include pressuring the Ministry on gym space allocation, especially if plans for the new build omit adequate facilities.

Action - An action was tasked to Craig McWilliam to check if we have had desktop assessment on the Rec Centre.

Action - For the Principal to go back to the property committee to review and come up with the scope for the rec centre and talk through the options and outcome achieved through these options.

The board discussed hosting a community session to gather input on property decisions. There was consideration about timing the session before receiving the confirmed decision to engage with whānau and maximise communication. It was suggested that initiating communication early could address questions and outline the session's purpose. The decision on property matters is expected by early July, potentially setting up the community session for Term 3.

Moved: Andy Inder | **Seconded:** Pirpi Evans | **CARRIED**

Policy

Feedback from staff members that they have found it easy to find information. WE get emailed letting us know what changes they are making based on legislation changes, they try to take each term area they look at. This term is the employer responsibility section. The committee has not met prior to this meeting.

Whānau Report

At the last whānau hui the group reviewed the student leadership presentation.

8:01pm - Nell Fitzjohn left the meeting

Staff Report

Teachers expressed gratitude towards Bronwyn and Chris for their communication on property matters at the staff meeting, acknowledging the Board and SLT's efforts and expressing support for their focus on health and safety. They appreciated the consultative approach taken by Jono in discussing timetable changes with Learning Area leaders, feeling involved and respected in the decision-making process. Overall, staff felt supported and valued, looking forward to sharing these updates with the wider team.

Finance

It was noted that the international program is progressing well, with the new director making significant strides. Despite facing increased relief costs due to high sickness rates in the last term, investments have been made in relief staffing, particularly to support the intervention program in Room 50, ensuring continuity for students not attending regular classes.

In-Committee

Moved: Bronwyn Raybould | **CARRIED**

The Board moved into committee at 7:56 pm

The Board moved out of committee at 8:00pm

Moved: Bronwyn Raybould | **CARRIED**

Approved as a true and correct record:

Signed: 