

MINUTES OF THE MEETING OF THE ONSLOW COLLEGE BOARD

Location: Onslow College Staffroom

Date: 30 March 2026 AT 5:30 PM

Present: Ezra Shaw, Piripi Evans, Huia Puketapu (Speaking rights), Tim Dagger, Jono Wyeth, Marianne Taylor, CO Pa'o, Sarah Barnett, Gianni Martin, Craig McWilliam (Speaking rights), Sarah Gardner, Chris Albertson (Chair), Benjamin Wynyard-Terry (Speaking rights), Bronwyn Raybould (Joined at 7.22pm)

Apologies:

Guests:

Welcome

Minutes and Matters Arising

Noting that Huia and Craig are here in speaking rights

Motion:

The minutes of the meeting held on 23 February 2026 were confirmed as being a true and accurate record of the meeting.

Moved: Marianne Taylor | Seconded: Ezra Shaw | CARRIED

Mana Whenua Representative

The board expressed its gratitude to Huia Puketapu for her support and expertise over the past three years. Benjamin Wynyard-Terry was welcomed as the new mana whenua representative, and the board unanimously co-opted him onto the board.

Moved: Chris Albertson | CARRIED

Disclosure of Conflicts of Interest

No new conflicts disclosed

Correspondence

Staff Resignations

The following resignations have been received:

- Atareta Taylor Rees
- Debbie Shepard
- David Anastasi

The board acknowledged the resignations.

Leave Requests Summary

The following leave requests were discussed and supported:

- Duncan Moore - Leave without Pay

All leave requests were acknowledged and supported by the board. Jono will confirm this with the staff.

Overseas Trip Proposal Discussion

The document has been reviewed and approved by the Principal, with the condition that the Principal and Business Manager are informed before any communication proceeds.

Moved: Marianne Taylor **ISecoded:** CO Pa'o **I CARRIED**

Grant Application - Turf lights

The Board Unanimously agreed to approve the grant application

Moved: Piripi Evans **ISecoded:** Gianni Martin **I CARRIED**

Status of Actions

The action log was reviewed, and all associated actions were addressed.

Moved: Chris Albertson **I CARRIED**

Principals Report

The board reviewed and accepted the Principal's report.

NCEA Results

The Principal expressed satisfaction with current NCEA results, noting that attainment levels exceed those of neighboring schools. Māori achievement overall has seen a significant increase, with a "deep dive" analysis currently underway for Level 3 and University Entrance (UE) results.

While Pacific Peoples' achievement is trending upward, there has been a slight decrease in UE attainment; however, this remains consistent with wider national trends across all schools.

It was noted that last year's Māori and Pacific results at some year levels may represent a temporary fluctuation, partly due to several students transitioning early into vocational pathways or further training.

Property & Learning Support

Ongoing implementation of Universal Design for Learning (UDL) continues. However, there are identified risks regarding property and staffing levels due to the high number of ORS-funded and high-needs students.

Management is collaborating with Kensway to explore ways to adapt existing spaces to better accommodate Learning Support. An application has been submitted for modifications to open an adjacent classroom.

Concerns were raised that the current Master Plan lacks adequate provision for specialist facilities. At the current growth rate, the school will likely face a capacity deficit for high-needs students.

Operations & Staffing

The rākau ceremony originally scheduled for 23 March was postponed. Work is ongoing to resolve the significant logistics required to set a new date. Student reports will be distributed to whānau this week. Recruitment is underway for a Māori Assistant Principal (AP), with applications closing at the end of the term break.

Staff Welfare & NZQA Changes

Staff are feeling frustrated and anxious due to the uncertainty and lack of communication from NZQA regarding assessment changes. The Staff Representative reported concerns that a lack of consultation and clarity will negatively impact staff morale, workload, and stress levels.

Moved: CO Pa'o **I Secoded:** Gianni Martin **I CARRIED**

Finance Update / Resolutions

Cyclical Maintenance Plan Review

Resolution: That the Board explicitly minute the annual review of the Cyclical Maintenance Plan.

Result: Carried unanimously.

SUE Reports Review

Resolution: That the Presiding Member (or their delegate) conduct periodic high-level reviews of SUE reports. The Board agreed that the Finance Chair will act as the delegate for this task.

Result: Carried unanimously.

Staff Flu Vaccinations

Resolution: That the Board approve the provision of flu vaccinations for up to 200 staff members at a cost of approximately \$36 per person.

Result: Carried unanimously.

Moved: Gianni Martin **I Seconded:** Marianne Taylor **I CARRIED**

Property Report

Project J

A confirmed completion date is still pending.

Block Z

Construction is progressing well and remains on track.

Turf & Landscaping

Issues have been identified regarding the turf construction near the bank and retaining wall; these are currently being addressed under warranty.

Demolition (Rec Centre & D Block)

An asbestos notification will be issued to the community in the coming days, with demolition of the Recreation Centre and Graphics Corridor to commence immediately following.

Type 4 Upgrade

Work is ongoing, though the final stages of the upgrade are yet to be completed.

Block F (Music Suite)

A design oversight regarding the coffee machine installation resulted in the roller door being installed backward. Remedial work to correct this is expected shortly.

Room 30

Awaiting final confirmation and approval from the Ministry of Education.

Cyclical Maintenance

The Board reviewed the maintenance provision, noting the school's ongoing obligations for internal and external painting as outlined in the long-term maintenance schedule.

Moved: Marianne Taylor **I Seconded:** Sarah Gardner **I CARRIED**

Policy Update

Grant Criteria

The Board discussed the need for clear criteria for grant applications, specifically whether the primary focus is to increase participation or to reduce financial barriers for students.

It was suggested that the school move away from individual sporting codes competing for funds. Instead, a

consolidated model such as applying for "bulk" transport funding for all summer and winter tournament codes would be more efficient and equitable.

The Board discussed two primary funding avenues: Gaming Trusts, which offer expedited funding for equipment but require careful ethical oversight, and Foundations, which are better suited for significant capital investments that align with the school's values.

The Board discussed the ethical implications of various funding sources, noting the importance of defining "non-negotiables" that reflect community values. To streamline future applications, the Board will develop a list of approved providers and a per-student funding framework to guide the Sports Director's decision-making process.

The Board moved for the Policy Committee to develop a formal strategic framework for sporting grants, to include:

- A pre-approved register of charitable organizations and gaming trusts.
- A prioritization matrix to determine funding allocation and application urgency.
- A formal policy statement regarding the school's ethical stance on specific funding streams.
- Clear operational guidelines for the approvals process.

Moved: Gianni Martin | **Seconded:** TIm Dagger | **CARRIED**

The Board moved into committee at 7:40pm

The Board moved out of committee at 8:07pm

Approved as a true and correct record:

Chris Albertson

Signed:

Audit trail

Details

FILE NAME 2026_03_30_Board Minutes - 01/05/2026, 15:45

STATUS ● Signed

STATUS TIMESTAMP 2026/05/01
04:02:10 UTC

Activity



SENT

katrina.brell@onslow.school.nz **sent** a signature request to:
• Chris Albertson (ocb.chris@onslow.school.nz)

2026/05/01
03:46:24 UTC



SIGNED

Signed by Chris Albertson (ocb.chris@onslow.school.nz)

2026/05/01
04:02:10 UTC



COMPLETED

This document has been signed by all signers and is **complete**

2026/05/01
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