MINUTES OF THE MEETING OF THE ONSLOW COLLEGE BOARD

Location: Onslow College Staffroom

Date: 25 May 2026 AT 5:30 PM

Present: Ezra Shaw, Piripi Evans, Tim Dagger, Jono Wyeth (Online), Marianne Taylor,, Sarah Barnett, Gianni Martin, Craig McWilliam (Speaking rights), Sarah Gardner, Bronwyn Raybould

Apologies: Ben Wynyard-Terry

Guests:

Welcome

Minutes and Matters Arising

Motion:

The minutes of the meeting held on 28 April 2026 were confirmed as being a true and accurate record of the meeting.

Moved: Ezra Shaw **l Seconded:** Gianni Martin **l CARRIED**

Disclosure of Conflicts of Interest

Sarah Gardner noted a conflict of interest regarding the current complaint and requested to be recused from associated discussions.

Correspondence

Leave Request

- Gemma Gillies
- Sarah Penny
- Patricia Marti - Study Leave
    - The Board engaged in a discussion regarding the implications for the Spanish trip. Given that the trip has been deferred until 2029, the Board emphasized the need to ensure that appropriate communications are distributed.

The board acknowledges the leave request.

The Principal will go back to the staff and confirm.

Staff Resignations

The following resignations have been received:

- Jennifer Purvis

The board acknowledged the resignations.

Moved: Bronwyn Raybould **l CARRIED**

Status of Actions

The action log was reviewed, and all associated actions were addressed.

Moved: Bronwyn Raybould **I CARRIED**

Principals Report
The board reviewed and accepted the Principal's report.

Moved: Chris Albertson **I Seconded:** Ezra Shaw **I CARRIED**

Finance Update / Resolutions
The Board reviewed the Finance papers and ran through the updates the committee had.

Recommendations:
- Approve the finance report for the month ended 30 April 2026 and year to date.
- Approve the status of the financial statements for the year ended 31 December 2025.

The board unanimously approved

Moved: Ezra Shaw **I Seconded:**Gianni Martin **I CARRIED**

Property Update
Procurement risks associated with the contractual company's process were identified. A meeting with David Hoburn is scheduled for tomorrow to address these concerns.
Health and safety concerns were noted regarding the absence of hard hats and risks related to truck movements on site.

The ongoing fire alarm upgrade lacks certainty regarding its fitness for purpose. Consequently, the Ministry has been requested to fund an AON review of the workmanship and the improper removal of the legacy system.
Regarding BWOF, Argest has confirmed that two WRN notices are now closed following building consent approvals.
The fume cupboard requirements have been met, and final confirmation paperwork from the IQP is pending.

Moved: Ezra Shaw **I Seconded:**Gianni Martin **I CARRIED**

Policy Update

Resolution: Approval of the Terms of Reference for the newly proposed Grants Committee.

- Update the board's work plan to include this annually.
- Address concerns regarding the current focus on sports; ensure other school organizations can apply for grants and that the committee isn't making decisions on unfamiliar areas like the arts.
- Broaden the policy to encompass both sports and the wider school community.
- Establish a clear frequency for decision-making meetings to avoid inequality for non-sports applications.
- Include an arts representative on the committee.
- Ensure board membership includes individuals with a holistic view of school culture, or refine the sports policy specifically.
- Define KPIs for processing times once a grant application is received.
- Develop a funding calendar to align with Onslow's needs and available grant cycles.

The Board concluded that the proposal should return to the policy committee to refine the structure for better visibility, establish a calendar, and define a process that covers all areas of the school.

Note: The proposed constitutional amendment regarding mana whenua representation will be formally presented at the next board meeting.

This amendment provides for a dedicated board member position, removing the necessity for co-option. Under this new structure, mana whenua would establish their own body corporate selection process.

The board reached a unanimous agreement on this approach.

Note that the Policy Committee is continuing to work on the complaints process.

Moved: Gianni Martin **l Seconded:** Chris Albertson **l CARRIED**

Communications Strategy

Recommendation for Board Approval

It is recommended that the Board approve the formation of a sub-committee to investigate and present options regarding research into our future parent community.

The primary objective is to identify strategies for increasing market share. The proposed sub-committee will consist of Jono Wyeth, Marianne Taylor, and Sarah Barnett.

The board unanimously agreed

Moved: Bronwyn Raybould **l CARRIED**

Staff Report

Regarding the whare development, concerns were expressed about the pace of the opening. It was questioned if preparations are in place should the opening occur while the space remains incomplete, noting that students are eager to use the facility despite it currently being fenced off. Clarification on the timeline was requested.

Efforts are underway with Mana Whenua and Te Āti Awa to accelerate the schedule. As adornments are completed, the range of possible uses will expand, allowing for a phased opening. The Ministry of Education has also inquired about the anticipated opening date.

While the original position was to wait until the whare was fully adorned, discussions are in progress.

The Board moved into committee at 8:42pm

The Board moved out of committee at 8:54pm

Approved as a true and correct record:

Signed: Bronwyn Raybould