

MINUTES OF THE MEETING OF THE ONSLOW COLLEGE BOARD

Location: Onslow College Staffroom

Date: 31 August 2026 AT 5:30 PM

Present: Ezra Shaw, Tim Dagger, Jono Wyeth, Marianne Taylor, Sarah Barnett, Gianni Martin, Craig McWilliam (Speaking rights), Sarah Gardner,, Chris Albertson (Chair), Piripi Evans, CO Pa'o

Apologies: Ben Wynyard-Terry, Bronwyn Raybould

Guests:

Welcome

Minutes and Matters Arising

Motion:

The minutes of the meeting held on 27 July 2026 were confirmed as being a true and accurate record of the meeting.

Moved: Tim Dagger **I Seconded:** Ezra Shaw **I CARRIED**

Disclosure of Conflicts of Interest

No Conflicts disclosed

Correspondence

MOE Solar Approval

- The Ministry has approved the installation of solar panels for the school.

Staff Resignation

- Fiona Collins – The Board extends its gratitude for her service and wishes her all the best for the future.

Spanish Trip

- The correspondence has been referred back to the Principal to respond to the whānau.

Leave Request

- The Principal will liaise with relevant staff members to confirm Board approval of the leave request.

Moved: Gianni Martin **Seconded:** Piripi Evans **I CARRIED**

Change to Board Constitution:

Motion: That the Onslow College Board resolves to amend its constitution to allow the Te Āti Awa Taranaki Whānui ki te Upoko o te Ika Trust Board to appoint one member to the Onslow College Board, formalising the Kawenata (Memorandum of Understanding) signed in December 2025.

The Board voted and the motion was unanimously passed.

Moved: Chris Albertson **I CARRIED**

Status of Actions

The action log was reviewed, and all associated actions were addressed.

Moved: Chris Albertson **I CARRIED**

6:10pm Jono Wyeth Joined via Online

6:15pm CO Pa'o Joined via Online

Principal's Report

The Board reviewed and accepted the Principal's report, with key discussions and actions summarized below:

The Board acknowledged the ERO report currently being worked on by the school. The positive feedback was well-received and was shared with staff during today's staff-only day.

The review panel included three former secondary school principals. The lead reviewer, Maria, is based in Wellington and understands the local context. The Board was pleased that the panel gained an authentic perspective of Onslow College.

In response to a query regarding staff resignations, it was confirmed that recruitment is underway for the four support staff positions. However, advertising for the two teaching roles is currently paused until provisional staffing numbers are received from the Ministry of Education on 9 September.

The school continues to liaise with Raroa Intermediate to confirm enrolment numbers, with further advertising anticipated by late November. Information and promotional materials have been actively distributed to feeder schools.

The "value added" reporting model was noted as an interesting framework, though comparative data from other schools is not currently available. A concern was raised regarding student names appearing in document attachments; all student names were removed.

Participation rates for student-teacher conferences were discussed. Anecdotal evidence suggests Onslow's attendance rates are comparable to other schools. It was also noted that Onslow's reporting criteria for student participation are more detailed, which can give the appearance of lower attendance figures relative to peer institutions.

Action Item: Principal report to be updated to include suspension register by adding a column to track outcomes.

Moved: Marianne Taylor **I Seconded:** Piripi Evans **I CARRIED**

6:35 Jono Wyeth left the meeting

Finance Update / Resolutions

The finance report was unanimously approved by the board.

2. **Note** the finance report for the month ended 31 July 2026 and year to date.
3. **Accept** the 2026 Cash Flow and Balance Sheet Budgets

Motion to approve the cashflow & balance sheet and the reports.

Moved: Ezra Shaw **I Seconded:** Giani Martin **I CARRIED**

Property Update

To ensure alignment with the new legislation, lease agreements regarding our commercial operations were reviewed:

- **Turf Completion**

Completion of the turf is anticipated by the end of the month.

- **Whare Adornment and Rākau Communications**

Following discussion, it was recommended to issue communications regarding the whare adornment and the rākau, as requested by staff and students. Information will be requested from Ben to assist with drafting the release.

- **Technology Fit-Out Discussion**

In response to queries from technology staff regarding fit-out consultation, it was noted that consent drawings have been submitted. Staff input will be gathered once a timeline is established, at which point a workshop will be conducted to review key elements.

Moved: Gianni Martin **I Seconded:** Ezra Shaw **I CARRIED**

Policy Update

No meeting - Only outstanding thing is the constitution change so will need a new chair for the policy committee

General Business

The Board moved into committee at 6:35 pm

The Board moved out of committee at 6:47pm

Approved as a true and correct record:

Signed: *Bronwyn Raybould*

Audit trail

Details

FILE NAME 2026_08_31_Board Minutes - 05/10/2026, 10:32

STATUS ● Signed

STATUS TIMESTAMP 2026/10/04
21:42:35 UTC

Activity



SENT

katrina.brell@onslow.school.nz **sent** a signature request to:
• Bronwyn Raybould (ocb.bronwyn@onslow.school.nz)

2026/10/04
21:33:12 UTC



SIGNED

Signed by Bronwyn Raybould (ocb.bronwyn@onslow.school.nz)

2026/10/04
21:42:35 UTC



COMPLETED

This document has been signed by all signers and is **complete**

2026/10/04
21:42:35 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.